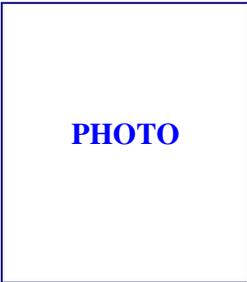




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SCHEMA D'INSCRIZIONE SCUOLA FIRENZE - MILANO – ROMA - SIENA

Application Mrs. Ms. Mr.

First name:

Family name:

Date and place of birth:

Nationality:

Profession/Studies:

Passport number:

Home address:

City:

Postal code:

Country:

Phone: /

Cellular: /

Fax: /

Email:

In case of emergency please inform:

I wish to enrol at the School in: Florence Milan Rome Siena

I found out about EUROMA through:

I wish to enrol in the following courses:

Course No.	Course Title	Starting date	Total weeks
		day	month year
		day	month year
		day	month year

I wish to enrol in the following additional courses:

Special requests/observations:

My knowledge of Italian:

Have you already studied Italian? no yes:

University/school: _____

Address: _____

Zip code: _____ City: _____

Name of Italian teacher: _____

Self evaluation (A1/A2 ... = Ability levels according to the assessment scale of the European Language Portfolio):

- absolute beginner beginner with previous study of Italian basic (A1) low intermediate (A2)
 high intermediate (B1) advanced (B2) proficient (C1) diploma level (C2)

I wish the school to provide for my accommodation:

- Family, breakfast Apartment Hotel, breakfast double room, together with: _____
 Family, half board Extra Comfort Apartment no accommodation single room requested

Do you smoke? no yes

Do you have any allergies? no yes: Please give details: _____

Do you need a special diet? no yes: Please give details: _____

Do you need transfer? no yes: Please give details: _____

Arrival date: _____ Arrival time: _____

Arrival location: _____

Flight number: _____ Train number: _____

Special requests/observations: _____

N.B.: For all accommodations: We need your credit card number as guarantee deposit to make reservations.

Lodging costs for family and apartment accommodation have to be paid immediately upon arrival in Italy.

Payment: *Note that if you are registering more than 21 days before the beginning of the course, we require the payment of the registration fee of 70 Euro. If you prefer, you can also pay the total course fees at once.*

If you are registering less than 21 days before the beginning of the course, we require the payment for the total course fees.

I have read the “General Conditions of Participation” and hereby declare my acceptance:

Place and date: _____

Signature (or by legal guardian): _____

School - Florence, Milan, Rome, Siena: General Conditions of Participation

1. Conclusion of the contract:

Please send the application form directly to your Travel Agency. Minimum age of admission is 16 years. The contract is concluded when the school has confirmed your application in writing. The confirmation will be sent to your agency as soon as possible.

2. Payments:

2.1. Together with your application, you have to pay the registration fee. Following the receipt of your confirmation, your agency must receive the paid balance at least 21 days before the beginning of the course. For late enrolments (i.e. less than 21 days) the global tuition fee must be paid upon enrolment.

2.2. To be admitted into the course you will have to produce evidence of payment or a voucher from your Travel Agency.

2.3. Accommodation fees must be paid immediately upon arrival in Italy. Payments should be made in cash or with Traveller's Checks and in full (not by instalments) for each month or for shorter terms.

3. Services:

The contractual services provided appear in the brochure and in the price list. Collateral agreements must be confirmed in writing.

4. Cancellations:

4.1. Cancellations must be sent to your agency by registered letter, telegram, fax or email.

4.2. If a cancellation is made more than 21 days before the beginning of the course, the school will refund the total amount except the registration fee, which can be applied to a future course within 12 months after the original course starting date.

4.3. If a cancellation is made up to 15 days before the beginning of the course, the school retains the amount of the registration fee, one week's tuition and one week's accommodation. Up to this date, the school accepts the replacement of the registration by another person. In this case, a handling fee of 45 Euro is charged.

4.4. For cancellations on a later date, the school retains the amount of the registration fee, two weeks' tuition and two weeks' accommodation.

4.5 If cancellation is made after the course has been started, the entire fee or the booked courses are forfeited, even if the booked period of study is more than one month, i. e. no refunds will be made.

4.6 Courses begin only on the published dates. There can be no refund for students who begin their booked courses late, or leave before the end of a session, or miss lessons.

5. Lessons:

Lessons are held from Monday to Friday and can take place either in the morning or in the afternoon.

Lessons are not held and not refunded on national and local public holidays.

6. Accommodation:

6.1. On the rare occasions the school is unable to provide the accommodation requested, it will offer alternatives. Accommodation is available from Sunday afternoon (after 2 pm) before the beginning of the course to Saturday morning (10 am) at the end of the course. Different arrival or departure days must be confirmed in writing. The schools only act as intermediary between students and landlords and cannot be responsible for the relations between them.

6.2. To make reservations for accommodation, we need your credit card number as guarantee deposit.

6.3. A 100 Euro deposit must be paid to get the keys to your apartment. This deposit must be paid in cash or by Traveller's Check on arrival and will be refunded on your departure, less reparation costs if needed.

7. Insurance:

7.1. Our students are insured (accidents) during their way to school (one hour before lessons start and one hour after lessons), during classes and during organized spare time activities.

7.2. Participants are not insured against illness, accidents, theft or loss of personal possessions, either by the schools or by those offering the accommodation. We therefore recommend taking out a personal insurance policy.

7.3. During your stay in Italy, you must be personally insured against illness and accident. Citizens from European Union countries are entitled to free medical care in Italy if they hold an European Health Insurance Card (EHICCard) which can be obtained from their local health authority in their home country before departing for Italy. Students from non-EU countries must enquire with the authorities in their countries to know if they are insured during a stay abroad; if they are not covered, they should arrange health insurance to cover their stay in Italy.

7.4. Moreover, participants are advised to insure against loss of fees due to non-arrival, absence or unexpected termination of their course.

8. Visa:

Europe Union citizens do not require a visa to enter Italy, if they don't plan to stay longer than 90 days. Citizens of other countries should contact their nearest Italian Embassy or Consulate to check the details regarding entry permits. Our Certificate of enrolment fulfils one of the requirements to obtain a visa. This certificate can only be issued by our school centres after a registration has been received and the registration fee paid. You are responsible for obtaining visas and for any visa-related expenses.

9. Personal data:

The participant authorizes the School to include her/his personal data on a mailing list for the purpose of enrolment. The participant may at any time, in accordance with Italian law (196/2003), request that her/his personal data be removed from the mailing list of the School.

10. Photographs:

The School reserves the right to use photographs taken during courses or free time activities to illustrate its promotional material. If a student wishes that his or her photo should not appear in this material, they should write to the School within one month of the photo-shoot. These photos have no commercial or contractual value.

11. Changing in course programs and prices:

The schools reserve the right to modify their course programs and prices.

12. Acceptance:

By signing the registration form or any other written form of registration, the participant accepts the "General Conditions of Participation".