



Viale Bruno Buozzi, 19, A1, int. 3
 00197 Roma - ITALIA
 Tel. : 06 80 69 21 30 - Fax 06 80 66 67 85
 E-mail : info@euroma.info euroma@mclink.it
<http://euroma.info>
 Codice fiscale : 97393200585
 C.C.I.A.A. ROMA 1121624

REGISTRATION FORM

Bitte in Blockschrift und in Deutsch ausfüllen. Aktuelles Foto einkleben / Please fill in German and use block letters. Attach recent photo.

Aufenthaltsort / Place of stay

Stadt / Town : Termin / Dates of stay:.....

Aufenthaltsart / Type of stay:.....

Zahl der Unterrichtseinheiten pro Woche / Number of lessons per week :.....

Angaben zur Person / Personal details

Name / Surname :..... Vorname / First name :.....

Geburtsdatum / Date of birth :..... Geburtsort / Place of birth:.....

Staatsangehörigkeit / Nationality :..... Alter / Age :.....

Geschlecht / Sex :..... Religion :.....

Anschrift / Address :.....

PLZ / Postal code :..... Stadt / Town : Land / Country :

Telefon / Phone number :..... Fax :..... Email :.....

Beruf der Mutter / Mother's occupation :..... Beruf der Vaters / Father's occupation :

Zahl der Geschwister / Number of sisters and brothers :..... Alter / Ages :.....

Kontaktperson für Notfälle (Name und Telefon) / Contact in case of emergency (name and phone number) :.....

Welche Sportarten treiben Sie ? / What kinds of sports do you do ?.....

Hobbys und Interessen / Hobbies and special interests :.....

Gesundheitszustand / State of health

Allergien / Allergies :.....

Spezielle Diät ? / Special diet ?..... Wenn ja, welche ? / If so, which one ?.....

Andere Gesundheitsprobleme (Bettnässer, Schlafwandeln, Asthma, Epilepsie...) / Other relevant information (bedwetter, somnambulism, asthma, epilepsy...) :

Kinderkrankheiten / Childhood diseases :

- Röteln / German measles Masern / Measles
- Windpocken / Chicken pox Mumps

Rauchen Sie ? / Do you smoke ?.....

Im Fall eines dringend nötigen chirurgischen Eingriffs ist eine Operation mit Narkose erlaubt. / Should an urgent surgical operation be necessary, an operation under general anaesthetic is permitted :

- Ja / Yes Nein / No

Erlaubnis für / Permission for :

- abends allein ausgehen (gemäß dem dt. Jugendschutzgesetz) / going out alone in the evenings (according to german law of protection of children and young people)
- Radfahren / cycling
- Schwimmen / swimming





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Informationen für den Unterricht / Course details

Klasse / Class:..... 1 Fremdsprache / 1st language:.....2 Fremdsprache / 2nd language:.....

Wie lange haben Sie Deutsch gelernt ? / How long have you been studying German ?.....

Wie oft haben Sie schon an Sprachkursen in Deutschland teilgenommen ? / How many times have you been to Germany for language courses ?.....

Sprachniveau in Deutsch / Knowledge of German :

- mündlich / oral : sehr gut / excellent gut / good
 befriedigend / average mangelhaft / poor
- schriftlich / written : sehr gut / excellent gut / good
 befriedigend / average mangelhaft / poor

Andere Fremdsprachen ? Seit ? / Other foreign languages ? Since ?.....

Versicherungen / Insurances

Sind Sie während des Aufenthaltes kranken-, unfall- und haftpflichtversichert ? / Do you have health, accident and liability insurance during your stay ? Ja / Yes Nein / No

Welche haben Sie nicht ? / Which one is missing ?.....

Soll diese Versicherung abgeschlossen werden ?/Should this insurance be contracted? Ja/Yes Nein/No

Beförderungsart / Transportation

- Flugzeug / Plane Zug / Train Bus / Coach Auto / Car

Benötigen Sie einen Flughafentransfer ? / Do you require an airport transfer ?

- Ja, beim Anreise / Yes, on arrival
- Ja, beim Abreise / Yes, on departure
- Nein / No

Mit meiner Unterschrift akzeptiere ich die Geschäftsbedingungen / With my signature I accept the Terms and Conditions.

Datum / Date Unterschrift / Signature Unterschrift Eltern / Parents' signature





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General conditions payment / Cancellation fees

General conditions

Our agent is responsible for the accuracy of description of all services offered in the brochure. Our agent reserves the right to correct printing and calculation errors. These conditions and any contract shall be governed by the laws of Germany.

Duration of lessons

One lesson has a 45 minutes time period.

Cancelled lessons on bank holidays

In our "International Summer Courses" in Augsburg, Berlin and Munich-Freising, lessons cancelled due to bank holidays will be compensated.

Undisciplined behaviour and damages

Clients must exercise reasonable standards of conduct. Any participant who breaks school regulations or upsets the community through her/his undisciplined behaviour will be excluded from the programme. Any loss or damage to any property or injury or death of any person caused by the negligent act or omission of wilful misconduct of the client will be charged to the participant.

Theft

In case of theft, the participant will be sent back home on his/her own expense!

Health

We can only accept participants in good health without diet or medical treatment. If participants contract a serious or infectious disease, they are obliged to report to our local co-ordinator immediately.

Complaints

Complaints should be made during the stay to the Department Head or local co-ordinator immediately. In the even that the matter is not resolved the client should make an immediate report in writing to the Manager who will investigate it fully and take any necessary action.

Insurance

All students who come from the EU-countries have to obtain the EHI Card (European Health Insurance Card) from their health insurance authorities (with an entitlement to free treatment) before leaving to Germany ; they also have to prove of having a liability insurance.

Students who do not come from the EU-countries have to take out the health, accident and liability



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insurance with our agent prior the beginning of the stay. If desired, we can arrange an insurance policy covering travel health (dental treatment: simple fillings), accident, assistance, luggage and third party liability. This insurance is only valid during the participant's stay in Germany (prices on demand).

All damage deliberately caused by a student during his/her stay in a host family, in school or any other place have to be paid directly and immediately by the participant. Our agent is not responsible !

Our agent reserves the right to return any participant who does not know how to behave in his/her host family or Camp (impoliteness, intolerable conduct, damage deliberately caused, alcohol or drugs, theft, etc...). All additional costs resulting of this early return are to be paid by the participant himself at once. There is no refund of the course and accommodation fees.

Liability

Our agent is not liable for any loss or damage caused as a result of "act of god" such as strikes, war, riots floods or any other circumstances beyond our control. Our agent will not be liable for any expense or inconvenience caused to any client who has been expelled from a course as a result of unreasonable or unsociable behaviour. Our agent will not be liable to any clients unless and until we have received full payment.

Our prices are valid until December 31st, 2009.

Terms and conditions of payment – cancellation fees

Bookings must be made in writing and are not confirmed until written confirmation has been made by our agent. Our agent will invoice the client for the price at any time after acceptance or confirmation of any quotation of a clients booking by our agent.

Individual bookings

Individual bookings should be paid for in full at least 4 weeks before arrival date. If the client fails to make the payment on the due date, our agent can cancel the booking.

Bookings for closed groups

In case of group bookings, the client will pay a deposit of 20% on acceptance at least 8 weeks prior the scheduled arrival date of the group. Until this pre-payment has been made, bookings are not binding on the part of our agent . At least 2 weeks prior to arrival of closed groups, 80% of the invoice amount must be credited to one of the accounts of our agent. In case of later payment, our agent reserves the right to hold back the host family addresses.



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Payments

All course fees must be paid in Euro and must include all bank charges. Please be sure to organize the payment of your invoices in time.

a) Wire transfer to

VR Genossenschaftsbank Fulda eG

Account number (IBAN) : DE81 5306 0180 0008 0426 16

BIC : GENO DE 51 FUL

Deutsche Bank Fulda

Account number (IBAN) : DE88 5307 0024 0104 0633 00

BIC : DEUT DE DB530

b) Cheque drawn on a German bank in Euro, issued in favour of our agent.

Cancellation fees

All cancellation must be made in writing. Cancellation charges are as follows:

Individual bookings (Summer courses, Work experience, Immersion, etc.) :

Up to 15 days prior to arrival : 50€ Administration fee (also by visa rejection)

14 to 5 days prior to arrival : 300€

4 to 1 day prior to arrival : 500€

Day or arrival : total price of the stay

Individual bookings (Academic year)

Up to 31 days prior to arrival : no costs

30 to 15 days prior to arrival : 500€

14 to 5 days prior to arrival : 1 000€

4 days prior to the day of arrival : total price of the stay

In all cases in which students abandon a course for reasons unconnected with any fault on the part of our agent, participants will be charged the full price of the course. The participant also will be charged with all costs for early return such as travelling expenses (supplement for rebooking), assistance at the airport etc, if he/she wishes an early return home before the end of the stay.

Group bookings

Up to 8 weeks prior to arrival : no costs

From 8 to 4 weeks prior to arrival : 10%

From 4 to 2 weeks prior to arrival : 25% of the total costs

From 2 to 1 week/s prior to arrival : 50% of the total costs

For cancellation received during the week prior to arrival : 75% of the total costs