

Language stays in Italy – Accommodation

■ Accommodation in host family

In selecting host families, we do not look for luxury and comfort in the material sense but for Italian families who appreciate receiving foreign students. Additionally, the word 'family' should not be taken too literally, as a family can be 'traditional' with children, a single parent or a childless couple who take in students because they enjoy the company.

Meals

You can choose between breakfast and half board (breakfast and dinner). You have your meals together with the family but you should be aware that Italian eating habits can be rather different from your own.

House rules in host family

Living with a family offers a unique opportunity to become acquainted with the Italian culture and way of living, but it also requires compromises between the host and you. Therefore there are some house rules which you must take into consideration:

- Leaving their room presentable
- Not waking up the family after midnight when returning home
- Not using any family belongings without permission
- Not preparing meals by yourself
- Not doing the laundry by yourself (The use of the washing-machine is not included, but arrangements may be made between the landlord and you)
- The use of the ironing board is permitted with no extra charge
- You are allowed to use the common rooms and to receive telephone calls
- The room (if not closed by key) is cleaned daily

■ Accommodation in shared apartments

Living in an apartment, together with other foreign or Italian students or with the landlord, requires maturity but allows you considerable independence. You share with the roommate(s) the bathroom and the kitchen and you can cook on your own.

Facilities.

- You share a flat or floor of a house either with other students from the school, with other Italian students or with the owner. Students share the kitchen and the bathroom.
- The apartments are furnished and the kitchens are supplied with all essential kitchen equipment (cutlery, plates, pans etc.).
- You can prepare your meals separately or together with your flatmates and fellow students.
- Electricity, gas water, local costs and taxes are included in the price.
- Bed-linens are provided free of charge and changed every 2 weeks.
- You have to bring your own towels.
- We suggest that you organise some food for the first evening.
- The apartment are not provided with telephones.
- The apartments are cleaned before your arrival. During your stay, you are responsible for the cleaning of your rooms and of the rooms used in common (kitchen and bathroom).

Additional facilities for our Extra Comfort Apartments

- Our shared extra comfort apartments are of various sizes, each one offering a welcoming and functional atmosphere.
- All apartments are completely renovated and well furnished.
- Kitchen and bathrooms are of high level.
- The linens are changed weekly and the common areas are cleaned on a weekly basis as well.

N.B.: We recommend booking early as there are only a few extra comfort apartments available.

House-rules for shared apartments

Your are expected to respect the following house-rules:

- To leave the common rooms clean and presentable
- To wash the dishes after use
- To throw the garbage in the street containers every day
- Not to wake your flatmates after midnight when returning home
- Not to organise 'parties' (Parties, especially with people not living in the apartment, are strongly forbidden for insurance and safety reasons, as well as for the tranquillity of the students not taking part and the neighbours.)
- Not to use a vacant bed or room in the apartment
- Not to invite any 'just-made' friends to stay in the apartment
- To report any damage or technical fault immediately to the school secretary
- To leave the apartment clean on departure.

■ **Accommodation in private apartment**

Private apartments are more comfortable than shared apartments, and therefore more expensive. They are available for one or more persons. Prices are available on request. Please note that the private apartments must be reserved well in advance and the prices vary depending on the city and season. Our agent only makes the reservations. Payments has to be made directly to the apartment owner, i.e. we need you credit card number to make reservations.

■ **Accommodation in hotels**

We work with hotels situated close to the schools (basic offer : B&B, rooms with shower or bathroom). Prices are available on request and depend on the category :

- Lux. cat. (five-star hotel) : all comfort
- 1st cat. (four-star-hotel) : restaurant, bar, rooms with air condition, TV, bath/WC
- 2nd cat. (three-star hotel) : rooms with air condition, TV, bath/WC
- 3rd cat. (two-star hotel) : rooms with bath/WC
- 4th cat. (one-star hotel) : rooms with wash basin, bath/WC on the floor

Generally we make hotel reservations from the Sunday before the beginning of the course to the Saturday after the end of the course. Different arrival or departure days on request. Our agent only makes the reservations. Payment has to be made directly to the hotel receptionist, i.e. we need you credit card number to make reservations.

■ **Accommodation in residence**

One, two and three-roomed apartments with either two, three or four beds in each; a lounge, a fitted kitchen area, bathroom with shower, direct dial telephone, air conditioning, television and daily cleaning services. On request, there are normally the following supplementary services: parking, breakfast, secretarial services and a safe for valuables. Our agent only makes the

reservations. Payment has to be made directly to the Residence receptionist, i.e. we need your credit card number to make reservations.

ACCOMMODATION COSTS (prices in euro per person)		Per day		2 weeks (13 nights)		Additional week (7 nights)	
		min.	max.	min.	max.	min.	max.
TYPE OF ACCOMODATION		min.	max.	min.	max.	min.	max.
Apartment standard, shared kitchen and bathroom	Double room	14.00	16.50	182.00	214.50	98.00	115.50
	Single room	18.00	21.50	234.00	279.50	126.00	150.50
Family, breakfast	Double room	16.00	18.50	208.00	240.50	112.00	129.50
	Single room	20.00	23.50	260.00	305.50	140.00	164.50
Family, half board (breakfast and dinner)	Double room	28.00	30.50	364.00	396.50	196.00	213.50
	Single room	32.00	35.50	416.00	461.50	224.00	248.50
Hotels of all categories, extra comfort shared apartments, private apartment, studios and residences		<i>Prices on request</i>					

Nota Bene:

- You may book a single room or a place in a double room.
- Housing available from Sunday after 2 pm before the start of the course to Saturday (10 am) at the end of the course. Different arrival or departure days only by special arrangements.
- Bed-linens are provided and changed every two weeks (in the Extra Comfort Apartments every week). Towels are not provided, please bring your own towels.
- Host family accommodation: Half-board includes breakfast and dinner. Remember that you cannot cook on your own.
- For all accommodations: We need your credit card number as guarantee deposit to make reservations. Please note, that we may request a deposit of 100 Euro for Shared Apartment accommodation to get the keys. This deposit must be paid in cash or by Traveller's Cheque at arrival and will be refunded on your departure, less raparation costs if needed.
- Payment of family and shared-apartment accommodation must be made immediately upon arrival in Italy.
- Extra Comfort Apartments, Hotels of all categories, Private apartments, Studios and Residences: Reservations should be made well in advance.

Transfer service Costs 2014

City	From airport or railway station to accommodation address or vice versa	Euro – one way
Florence	Florence airport Amerigo Vespucci (FLR)	60
	Florence main railway station (Firenze S.M.N)	45
	Florence bus terminal Piazza Adua	45
	Pisa airport Galileo Galilei (PSA)	170
	Additional charge - Delays : per hour	+25
Milan	Milan airport Malpensa (MXP)	130
	Milan airport Linate (LIN)	70
	Milan airport Orio al Serio (BGY)	140
	Milan main railway station (stazione Centrale)	55
	Additional charge – Delays : per hour	+25
Rome	Rome airport Leonardo da Vinci (FCO)	100
	Rome airport Ciampino (CIA)	100
	Rome main railway station (Stazione Termini)	50
	Additional charge – Delays : per hour	+25
Siena	Florence airport Amerigo Vespucci (FLR)	200
	Florence main railway station (Firenze S.M.N)	200

	Florence bus terminal Piazza Adua	200
	Pisa airport Galileo Galilei (PSA)	240
	Siena main railway station	45
	Siena bus terminal Piazza Gramsci	45
	Additional charge - Delays : per hour	+25
Notes	<ul style="list-style-type: none"> •Transfer must be booked together with the enrolment or at least one week before arrival. •Please send us the necessary information (arrival time, flight or train number, etc..) at least one week before your clients' arrival.. •Our transfer confirmation indicates always the meeting point with the driver as well as the transfer emergency phone number. 	