



Ref.Stagegb2

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## BOOKING FORM

### PERSONAL DETAILS

Names

Sex (circle as inappropriate)

Date of birth

Address (including country)

Home Telephone  
(inc Country Code)

Emergency Telephone Contact  
(In Home Country)

Email

Nationality

1<sup>st</sup> language

Passport / Identification Number

Name and address of current/previous college (including country)

### TRAVEL DETAILS

Your planned dates of stay.

1<sup>st</sup> choice: From  to  Total weeks:

2<sup>nd</sup> choice: From  to  Total weeks:

### WORK PLACEMENT DETAILS

a) Please state which Level you are applying for (circle as appropriate)

Level 1

Level 2

Level 3

Also indicate your preferred vocational area with 2 other options if applicable (see available choices on the flyer or in the main brochure).

Note all office based jobs include general administration

1<sup>st</sup> choice

2<sup>nd</sup> choice

3<sup>rd</sup> choice

b) Smart, formal wear is required in most offices. Do you have appropriate dress? Delete as inappropriate.

### ENGLISH LANGUAGE

a) How do you rate your English language? Please note required proficiency for above choice of Programme Level. Circle as appropriate.

### FUNDING

Are you receiving any of the following funds: Leonardo Da Vinci, Erasmus, ESF, or other?

If so please specify:

### DOMESTIC DETAILS

a) Do you require accommodation in a local host family? Circle as appropriate

If yes, please give dates.

Host family required from  to  Total weeks:

b) Do you require a single room in your English Host's house?

*\*According to seasonal demand, a supplement of £15 per week may be required to guarantee single occupancy.*

c) Do you have any particular allergies or food requirements? Circle as appropriate

If Yes, please describe briefly. However note that if they are rare or too numerous we might not be able to satisfy your request.

d) Are you a smoker?

Please note Smoking is NOT ALLOWED in the family home.  
Circle as appropriate

Yes / No

### **MEDICAL HISTORY**

Please describe any particular health issues EUROMA should be aware of or medication that you are taking on a regular basis. Please note you should be in a fit and healthy state on arrival in the UK, ready to take up Work Placement.

### **CONFIRMATION OF BOOKING**

I have read and understood the accompanying guideline notes and the Terms and Conditions and wish to place my booking with our correspondent.

Yes / No

I understand that this work experience is unpaid.

Yes / No

I can confirm that I am fit and healthy and consider myself mature enough to take up my work placement.

Yes / No

I have enclosed a deposit cheque. Do not send cash.

Yes / No

Name (please print) :

Signature

Please note:

- A COPY OF YOUR CV (IN ENGLISH) MUST ACCOMPANY THIS BOOKING FORM
- A SEPARATE BOOKING FORM MUST BE COMPLETED BY EACH STUDENT, AND A COPY SHOULD BE RETAINED FOR REFERENCE PURPOSES.