

Application form

Personal details

Family name:
 Given name(s):
 Date of birth: _ / _ / _ (day/month/year)
 Gender: _ Male _ Female

Nationality

Nationality: Country of Birth:
 Occupation: First Language:

Visa information

What type of visa will you apply for to study?
 Student Visa _ Tourist/Visitor Visa _ Working Holiday Visa _
 Other (please specify): _____
 Passport Number: _____

Contact details

Home country address:
 City: Country:
 Telephone:
 Mobile:
 Email:
 Address in Australia (if known):
 City: Country:
 Telephone:
 Mobile:
 Email:

We may send you information about courses and social activities via SMS.
 Please tick here if you do not wish to receive messages from your school _

Select your centre and course

Please complete your enrolment request here.

English Courses	Bondi	Manly	Sydney	Brisbane	Perth	Darwin
General English*						
IELTS exam preparation						
TOEIC exam preparation						

* Depending on your type of visa, General English is also available as a part-time course of 16 x 1 hour lessons + 4 hours (Monday - Thursday) of Self Access study

Order	Centre	Course	Start Date (Monday only)	Weeks
1.				
2.				
3.				
TOTAL WEEKS (please add the total number of weeks you would like to study)				

If you require a break between courses while studying please complete the table:

(During Academic English, Cambridge, Business English, IELTS, TOEIC and all ATTC courses, breaks are not allowed)

Order	Centre	Start Date (Monday only)	Finish Date (Friday only)	Weeks
1.				
2.				

Accommodation and Airport Pick-up Service

Homestay is single room accommodation (double and twin rooms on special request for students travelling together) in an Australian home. Breakfast and dinner are provided daily and lunch provided on the weekends.

Please select the service(s) you require:

Homestay single room
Homestay twin share room
Homestay double room

I require a quote for independent accommodation (within 24 hours)

Refer to centre location pages and/or page 52 for accommodation options and state your preference(s): _____

Number of weeks: _____

Check-in date: / / (day/month/year)

Check-out date: / / (day/month/year)

If you require more than one accommodation service please complete:

Accommodation Service 2:

Centre:

Check-in date: / / (day/month/year)

Check-out date: / / (day/month/year)

Accommodation Service 3:

Centre:

Check-in date: / / (day/month/year)

Check-out date: / / (day/month/year)

If you have requested Homestay, please complete:

Do you smoke: Yes No

Are you OK living in a Homestay with children? Yes No

Do you have any allergies (to pets, food, medicine) or medical conditions (asthma, diabetes etc.)? _____

Do you have any special dietary requirements (e.g. vegetarian diet etc.)? _____

Do you have any special requests?

Please write 2 sentences about the student/yourself for the Homestay family (e.g. interests and hobbies): _____

Do you require an Airport Pick-up on arrival? Yes No

Flight Number: _____

Date: / / (day/month/year) Time: _____

Overseas Student Health Cover

All overseas students studying in Australia on a Student Visa are required by the Australian government to obtain OSHC (Overseas Students Health Cover) medical insurance. This fee will be added to your invoice.

Please tick here if you are not on a student visa but wish to receive a quote from Euroma for Health Cover.

It is strongly advised that all students arrange travel insurance (against loss, damage, theft etc.) prior to travelling to Australia.

How did you hear about Euroma?

Internet Website Ex-student

Exhibition/Fair Word of mouth Advertisement

Other (please specify): _____

Agent (please specify): _____

Further Studies in Australia

Are you planning further academic studies in Australia after you have finished your course? Yes No

If yes at which institution: _____

Course: _____

Start date: / / (day/month/year)

I would like to receive information on other colleges and Universities.

Summary of Fees

Enrolment Fee:	\$200
Tuition Fee: _____ weeks	\$
Materials Fee	\$
Exam Fee	\$
Accommodation placement fee	\$
Accommodation _____ weeks	\$
Airport Pick-up fee	\$
Other	\$
Total	\$

Conditions of Enrolment

1. Cancellation and refunds

School English complies with the Refunds and Transfers Policy and Code of Conduct of English Australia, the ESOS Act and the National Code. The School English enrolment fee is payable once only and is only refundable in limited circumstances involving provider default.

Tuition

- If You provide School English with at least 4 weeks' written notice prior to commencement of the Study Period, School English will provide You with a full refund of tuition fees.
- If You provide School English with less than 4 weeks' written notice prior to commencement of the Study Period, School English will provide You with a full refund of tuition fees, less 30% cancellation fee.
- In circumstances other than where School English ceases to provide the Course, no refund is payable after You have commenced the Study Period.
- Except as required under the ESOS Act or the National Code, where You transfer from a more expensive Course to a less expensive Course, no refund of the difference is payable.
- If Your visa application is denied, a full refund of all Course fees, less the enrolment fee, will be made provided that School English receives a copy of the Australian Embassy rejection letter.
- School English reserves the right to suspend or cancel Your enrolment because of: (a) Your failure to pay an amount You were liable to pay to School English (directly or indirectly) in order to undertake the Course; (b) You have breached a condition of Your student visa; or (c) behavior unacceptable to School English, including but not limited to behavior as described in the School English Code of Conduct as published and displayed in centers and at www.Schoolenglish.com/code_of_conduct.
- If You transfer to a course at another educational institution (excluding English language studies) and You have met the institution's published IELTS or TOEFL score, or you have achieved a satisfactory level of English through School English's agreed pathways, You are eligible for a transfer of the unused portion of tuition fees, less an administration fee of 30%. You must provide School English with evidence acceptable to School English of valid enrolment from the new institution and Your current attendance rate at School English must be over 80%. Fees will only be transferred in full weeks. If you are granted a transfer, the remaining portion of Your tuition fees will be calculated from the commencement date of the new studies. You will not be released from enrolment at School English prior to the commencement date of the new studies.
- In addition, if You are under 18 years of age You must have written evidence acceptable to School English that Your parent or legal guardian supports the transfer and written confirmation that the new institution will accept responsibility for approving your accommodation, support and general welfare arrangements if You are not being cared for in Australia by a parent or suitable nominated relative or legal guardian.
- In addition, if You are sponsored by Your government, and Your government considers the transfer to be in Your best interests and You provide Your government's written support for the transfer acceptable to School English, then the remaining portion of Your tuition fees from the commencement date of the new studies may be transferred to the new course.
- If You are successful in gaining entry to another School college (other than a School English Entity) or university program, You may be eligible for a transfer of all remaining tuition fees to the new School location (other than a School English Entity).
- Course fees are not transferable to another person nor to another English language centre, except for Hawthorn-Melbourne or a School English Entity.
- In circumstances where Course fees are paid or made payable to the incorrect School English Entity, You authorize School English to pay the fees to the correct School English Entity.
- You will not be allowed to transfer to another institution in the first 6 months of Your Course (except for situations outlined above).
- In circumstances other than where School English ceases to provide the Course, refunds will be paid within 4 weeks of School English receiving written request.
- If School English ceases to provide the Course, unless School English arranges for You to be offered a place in an alternative course at School English's expense and You accept that offer in writing, You are entitled to a full refund of Course money (paid within 2 weeks of the date on which School English ceases to provide the Course).
- Entry to all Courses is subject to Your placement test, as well as IELTS or TOEFL results.

Deferrals/Postponements

- If You have paid tuition fees for a Course, School English may allow You to defer or postpone Your commencement of that Course in the following circumstances:
 - If You give School English at least 28 days' written notice before the commencement of the Course (You will have to pay any increase in tuition fees from the time of deferment to Your commencement of the Course);
 - If You cannot start your Course on the agreed start date because there is a delay in receiving Your student visa before Your Course commences; or
 - If You have compassionate or compelling circumstances, such as: death in your immediate family (father, mother, child, sibling, spouse only); natural disaster in your home country; You or Your dependant family member is seriously ill; You become pregnant; or You become a victim of a serious crime or trauma.
- Approval for deferral or postponement of a Course is at the sole discretion of School English. You must provide School English with documented evidence in support of your application for deferral or postponement as required by School English. If approved, deferral or postponement may only be granted for a maximum of six months from the agreed starting date of a Course. Unless expressly stated otherwise in these terms and conditions, You will not be entitled to any further deferral, postponement, refund or transfer of fees.

Accommodation

- No refund will be made on the accommodation placement fee.
- If You provide School English with 4 weeks' written notice, School English will provide You with a full refund of accommodation fees.
- If You provide School English with less than 4 weeks' written notice or if a placement has been made, a cancellation charge equal to 2 weeks' accommodation fees will apply.
- If Your visa application is denied, a full refund of accommodation fees (if a placement has not been made) will be made provided that School English receives a copy of the Australian Embassy rejection letter.
- If You wish to leave Your Homestay at any time, You are required to give 2 weeks' notice to School English.
- A AU\$100 per week Homestay fee will apply should You take a break from Your Homestay during the course of Your Homestay.
- Special cancellation fees may apply for other accommodation arrangements.
- Carer fees are non-refundable.
- An AU\$80 amendment fee applies to all changes made to accommodation bookings after the commencement of the Course.

Airport Transfer

- No refund of airport transfer fees will be made if You do not notify School English of Your flight details or any change of details at least 2 working days before arrival.

Representative

If You enrol through a representative, the refund may be paid to that representative. Monies will be refunded in the currency in which they were paid.

2. Change of Address

You must advise School English of Your current residential address on arrival and if You change Your address You must notify School English immediately. Your failure to notify School English that You have changed Your address may result in automatic cancellation of Your visa without prior notice.

3. Young Student Care Arrangements

If You are under 18 years of age the parent or legal guardian named in the enrolment form must nominate a carer living in the city in which You will be

studying and who will be responsible for Your welfare whilst studying at School English, or request that School English make arrangements for Your care and welfare in writing.

4. Indemnity and Release

In consideration of School English accepting Your application for enrolment as a student and providing tuition to You, You will not hold School English, its related bodies corporate, their employees or agents liable for nor make any claim against any of them, and indemnify each of them against, any loss, damage, death, injury or liability which You may suffer or cause, in connection with Your association with School English, including:

- (a) Your attendance at any premises owned, operated or controlled by School English;
- (b) Your attendance at any activity, whether sporting, cultural, recreational or otherwise, organized by or on behalf of or with the assistance of School English or any activity of which School English has any knowledge; and
- (c) any accommodation, whether short-term or long-term, arranged for You by School English.

If You are under 18 years of age, the parent or legal guardian named in the enrolment form requests that School English enroll You as a student of School English. In consideration of School English agreeing to enroll You, the parent or legal guardian:

- (a) guarantees Your obligations under these terms and conditions of enrolment;
- (b) will not hold School English, its related bodies corporate, their employees or agents liable for nor make any claim against any of them in connection with Your association with School English, including the matters set out in paragraphs (a) – (c) above; and (c) indemnifies each of them against any loss, damage, death, injury or liability which You may suffer or cause in connection with Your association with School English, including the matters set out in paragraphs (a) – (c) above.

These terms and conditions, and the availability of complaints and appeals processes, do not remove Your right to take action under Australia's consumer protection laws.

These terms and conditions are governed in all respects by and interpreted in accordance with the laws of the state in which the centre You attend is located in the Commonwealth of Australia.

5. Privacy

The information You provide on this enrolment form and otherwise in connection with Your enrolment (including personal information, Course enrolment details and changes and the circumstances of any suspected breach by You of a student visa condition) will be used to process Your enrolment at School English, provide

You with educational services and, in the case of Homestay students, to enable School English and a Homestay provider to provide You with Homestay facilities.

Your enrolment may be delayed if the information provided is incomplete. This information will be dealt with in accordance with the Privacy Act 1988 and School English's privacy policy and is available for Your review by contacting the School English Privacy Officer. It may be made available by School English to the Australian government (for example to Australian immigration and education authorities) in connection with Your visa, as required by the National Code or the ESOS Act, if required, to the Tuition Assurance Scheme and the ESOS Assurance Fund Manager or, in the case of students who have booked Homestay, to Your Homestay provider, or in the case of students who have nominated to study further in Australia, to Your further studies institute. School English may send You information about its programs or other related courses. You may request not to receive further information at any time.

6. Other Terms

- It is a condition of Your enrolment at School English that You comply with all School English regulations and policies as notified to You by School English.
- School English may by notice to You in writing which notice may be given on the School English website, vary these terms and conditions or any School English regulations or policies. A variation takes effect on the day specified in a notice.
- If You are applying for an ATTC Course, You may need to take a separate entry test.
- School English reserves the right to change start dates (with Your agreement), Course curricula, Course timetables and any programs at any time.
- All prices are stated in Australian Dollars (AU\$) and subject to change without notice.
- School English is closed on official public holidays and 29/07/11 & 24/12/11 – 02/01/12.
- 10% Goods and Services Tax (GST) applies to Apartment Accommodation, Airport Transfer, Placement, and Materials Fees.
- All School English centers are fully accredited by NEAS.
- Photographs, videos and testimonials provided by You or taken by School English may be used for marketing and promotion purposes.

Signing

I have read and understood these terms and conditions of enrolment. I agree to these terms and conditions and authorize School English to apply the monies payable in accordance with the enrolment form and these terms and conditions:

Your name

Your signature

Dated: / / (day/month/year)

AND

For students under 18 years of age:

I am the parent or legal guardian of the student named in the enrolment form.

I have read and understood these terms and conditions of enrolment. I agree to these terms and conditions and authorise School English to apply the monies payable in accordance with the enrolment form and these terms and conditions:

Name of parent/legal guardian

Signature of parent/legal guardian

Dated: / / (day/month/year)